

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL**

<https://ncboe.zoom.us/j/99892949833?pwd=UzdEQTdoUGhzTHpielovNWU5cUFHUT09>
VIA ZOOM MEETING

March 12, 2024

7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
 - **Audit Presentation - Elizabeth A. Schick: Lerch, Vinci & Bliss, LLP to present June 30, 2023, audit**
- 7. PUBLIC RECOGNITION**
 - **Presentation of Be Smart Program**
- 8. ACTION ITEMS**
 - **General Resolutions**
 - G1. Approve listed Bylaws, Policies and Regulations**
 - G2. Approve telephone auditing service contract**
 - G3. Approve unsubstantiated HIB incident**
 - G4. Approve unsubstantiated HIB incident**
 - G5. Approve revised School Integrated Pest Management Plans**
 - **Business Resolutions**
 - B1. Approve Public and Confidential Minutes of February 21, 2024**
 - B2. Approve Payroll**
 - B3. Approve Bills and Claims**
 - B4. Approve Title I Tutoring payment**
 - B5. Approve the 2023 fiscal year Audit and Management Report**
 - B6. Approve the Corrective Action Plan for June 30, 2023 Audit**
 - B7. Approve preliminary 2024-2025 school budget**
 - B8. Approve 2024-2025 district travel maximum**
 - B9. Approve withdrawal from Capital Reserve**
 - B10. Approve architectural professional services for the Gould School boiler replacement**
 - B11. Approve withdrawal from Capital Reserve**
 - B12. Approve architectural professional service fee for the Grandview School boiler analysis**

- **Personnel Resolutions**

P1. Approve substitute teacher

P2. Approve listed Professional Development

P3. Approve the resignation of staff member

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)

☒ Legal

☐ Attorney-Client Privilege

☒ Personnel

☒ Negotiations

☐ School Security/Public Safety

☐ Student Matter

The next scheduled public meetings of the Board will be held on:

- **Wednesday April 24th, 2024 at 7:30 pm.**

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the following Policies and Regulations at second reading:

Policy	2270 Religion in Schools
Policy	2418 Section 504 of the Rehabilitation Act of 1973-Students
Regulation	3161 Examination for Cause
Policy	4161 Examination for Cause
Policy	3212 Attendance
Regulation	3212 Attendance
Policy	4212 Attendance
Regulation	4212 Attendance
Policy	3324 Right of Privacy
Policy	4324 Right of Privacy
Policy	5116 Education of Homeless Children and Youths
Regulation	5116 Education of Homeless Children and Youths

Abolished

Policy	3432 Sick Leave
Regulation	3432 Sick Leave
Policy	4432 Sick Leave
Regulation	4432 Sick Leave

Moved:

Seconded:

Yes:

No:

G2. RESOLVED that the Board of Education approve **Walter A. McDermott Telephone Auditing Service** effective March 4, 2024, and not to exceed two years, to provide phone audit services per the attached agreement.

Moved:

Seconded:

Yes:

No:

G3. RESOLVED that the Board of Education affirm Superintendent's decision that case #2023-2024:#01 was an unsubstantiated HIB incident.

Moved:

Seconded:

Yes:

No:

- G4. RESOLVED** that the Board of Education affirm Superintendent's decision that case #2023-2024:#02 was an unsubstantiated HIB incident.

Moved:

Seconded:

Yes:

No:

- G5. RESOLVED** that the Board of Education approve the revised School Integrated Pest Management Plans for the Grandview Elementary School and the Gould/Mountain Elementary School Date September 1, 2023.

Moved:

Seconded:

Yes:

No:

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of February 21, 2024**

Moved:

Seconded:

Yes:

No:

- B2. RESOLVED** that the Board of Education approve the following **Payroll:**

Payroll Date:	Payroll #	Amount:
February 29, 2024	18	\$385,614.77

Moved:

Seconded:

Yes:

No:

- B3. RESOLVED** that the Board of Education approve the following **Bills and Claims:**

Date	Starting check #	Ending Check #	Total Amount
Reissue of old checks	001523	001524	\$11,620.00
February 23, 2024	001525	001555	\$409,765.75
Reissue of old check	001556	001556	\$192.90
March 12, 2024	001557	001604	\$238,035.61
March 12, 2024	001605	001609	\$12,458.87

Moved:

Seconded:

Yes:

No:

- B4. RESOLVED** that the Board of Education approve the following **Title I Tutoring** Payment:

February 2024**\$10,200.00**

Moved:

Seconded:

Yes:

No:

- B5. RESOLVED** that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2023.

Moved:

Seconded:

Yes:

No:

- B6. RESOLVED** that the Board of Education approve the Corrective Action Plan for June 30, 2023, Audit.

Moved:

Seconded:

Yes:

No:

- B7. RESOLVED** that the North Caldwell Board of Education approves the submission of the preliminary 2024-2025 School budget to the County Office of the New Jersey State Department of Education as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$ 17,715,206.00	\$ 15,137,113.00
Special Revenue Fund	\$ 181,775.00	
Debt Service Fund	\$ 0.00	\$ 0.00
Total Budget	\$ 17,896,981.00	\$ 15,137,113.00

The above tax levy includes an allowable healthcare adjustment in the amount of \$83,413.00.

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district's Board Office.

Moved:

Seconded:

Yes:

No:

- B8. RESOLVED** that the North Caldwell Board of Education hereby establishes the school district travel maximum for the 2024-2025 school year at the sum of \$35,000.

Moved:

Seconded:

Yes:

No:

- B9. RESOLVED** that the Board of Education approve transferring \$80,000 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund the Boiler Replacement at the Gould School D | R Proposal No. 4335, with any remaining funds being returned to Capital Reserve at the completion of the project.

Moved:

Seconded:

Yes:

No:

- B10. RESOLVED** that the Board of Education approve the fee proposal 4335 with DiCara/Rubino Architects to provide professional services for the proposed Boiler Replacement at the Gould School for the following amount:

Total Cost: \$71,000

Additional reimbursable expenses to be invoiced at 1.15 times the expense.

Moved:

Seconded:

Yes:

No:

- B11. RESOLVED** that the Board of Education approve transferring \$15,000 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund the Boiler Replacement Analysis at the Grandview Elementary School D|R Proposal No. 24-33, with any remaining funds being returned to Capital Reserve at the completion of the project.

Moved:

Seconded:

Yes:

No:

- B12. RESOLVED** that the Board of Education approve the fee proposal 24-33 with DiCara/Rubino Architects to provide professional services for the proposed Boiler Replacement Analysis at the Grandview Elementary School for the following amount:

Total Cost: \$10,000

Additional reimbursable expenses to be invoiced at 1.15 times the expense.

Moved:

Seconded:

Yes:

No:

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve **Kathryn Schneider** as a substitute teacher for the remainder of the 2023-2024 school year.

Moved:

Seconded:

Yes:

No:

P2. RESOLVED that the Board of Education , upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost
Clutterbuck, S.	2/28/2024	Synergy Articulation	N/A
MacDonald, L.	3/15/2024	Managing Anxiety in Our Classrooms	N/A
Thomas, C.	2/28/2024	Synergy Articulation	N/A
DellaValle, G	4/22/2024	Orton Gillingham Academy	\$300.00
Garthwaite, J	4/22/2024	Orton Gillingham Academy	\$300.00
Grimaldi, L	4/22/2024	Orton Gillingham Academy	\$300.00
Jones, R	4/22/2024	Orton Gillingham Academy	\$300.00
Manni, C	4/22/2024	Orton Gillingham Academy	\$300.00
Veniero, S	4/22/2024	Orton Gillingham Academy	\$300.00
Newman, T.	5/3-5/4/2024	A River of Knowledge/ Alta Conf	\$245.00
Sibilia, L.	5/8-5/10/2024	NJSHA Conference	Travel \$ 125.00 Food \$ 88.50 Reg <u>\$ 255.00</u> \$ 468.52
Socci, D.	5/8-5/10/2024	NJSHA Conference	Travel \$ 121.26 Hotel \$ 206.72 Food \$ 88.50 Reg <u>\$ 255.00</u> \$ 671.48

Moved:

Seconded:

Yes:

No:

- P3. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regrettfully approve the resignation of **Samantha Barbella** effective June 30, 2024.

Moved:

Seconded:

Yes:

No: